

Commonwealth of Mirginia

Walter J. Kucharski, Auditor

Auditor of Public Accounts P.O. Box 1295 Richmond, Virginia 23218

April 22, 2002

The Honorable Wayne M. Cosby Clerk of the Circuit Court County of Southampton

Board of Supervisors County of Southampton

We have audited the cash receipts and disbursements of the Clerk of the Circuit Court of the County of Southampton for the period April 1, 2001 through March 31, 2002.

Our primary objectives were to test the accuracy of financial transactions recorded on the Court's financial management system; evaluate the Court's internal controls; and test its compliance with significant state laws, regulations, and policies. However, our audit was more limited than would be necessary to provide assurance on the internal controls or on overall compliance with applicable laws, regulations, and policies.

The results of our tests found the Court properly stated, in all material respects, the amounts recorded and reported in the financial management system; no material weaknesses in the internal controls; and no instances of noncompliance with applicable laws, regulations, and policies.

We acknowledge the cooperation extended to us during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK:kva

cc: The Honorable Westbrook Parker, Chief Judge
Michael W. Johnson, County Administrator
Don Lucido, Director of Technical Assistance
Supreme Court of Virginia
Martin Watts, Court Analyst
Supreme Court of Virginia
Director, Admin and Public Records
Department of Accounts

The Honorable Wayne M. Cosby Clerk of the Circuit Court County of Southampton PO Box 190 Courtland, VA 23837

The Honorable Westbrook Parker Chief Judge of the Circuit Court County of Southampton PO Box 1814 Suffolk, VA 23439

Board of Supervisors County of Southampton PO Box 400 Courtland, VA 23837

Michael W. Johnson County Administrator County of Southampton PO Box 400 Courtland, VA 23837

Don Lucido, Director of Technical Assistance Supreme Court of Virginia North Ninth Street Richmond, VA 23219

Martin Watts, Court Analyst Supreme Court of Virginia North Ninth Street Richmond, VA 23219

Director, Admin and Public Records Department of Accounts James Monroe Building 2nd Floor

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